

**Tena koutou katoa nga mihi ki te whanau o te Kura o Koputai – greetings to all families of Koputai (Port Chalmers) School.**

**Staffing 2023**

Vicki Nicolson	Principal
Jared Roddick	Deputy Principal
Peta Hill	Assistant Principal

**Class Teachers**

Ian Landreth	Rūma Pipi (Rm 5)	Yr 1
Lee Davis		
Peta Hill	Rūma Tepetepe(Rm7)	Yr 2/3
Marnie Waaka	Rūma Wheke (Rm 8)	Yr 3/4
Brooke Flannery	Rūma Pāua (Rm 4)	Yr 5/6
Jared Roddick	Rūma Mangō (Rm 2)	Yr 6/7/8
Matt Newman	Rūma Tepetepe(Rm7)	Yr 2/3
	Rūma Mangō (Rm 2)	Yr 6/7/8

**Support Staff**

Katy Gray	Office Administrator
Roger McLaughlin	Caretaker
Charlotte Macshane	Learning Assistant
Michelle Meaclem	Learning Assistant
Errol Nye	Learning Assistant

It is great to be back at school. This year we will continue with our focus on our values - courtesy, co-operation, caring, common sense, whanaungatanga (belonging), ako (to learn), and manaakitanga (show respect). It was exciting to see these values go up around our school last year, so that we have a constant reminder that this is the way we do things in our place.

Staff for 2023 is mostly the same as it was last year. There is one small difference for me because at the end of last year I was appointed as the Lead Principal in the Otepoti ki Te Raki (Dunedin North) Kahui Ako. It will mean that on Monday, Tuesday and Wednesday I will be at Port Chalmers School doing what I normally do. On Thursday and Friday, I will be leading our kahui ako. Jared Roddick and Peta Hill are going to step up as Acting Principal, Peta on a Thursday and Jared on a Friday. Matt Newman, who did a lot of relieving at our school last year will be the teacher in Rūma Tepetepe on a Thursday and in Rūma Mangō on a Friday.

We want to welcome back our whānau into classrooms at the beginning of the day (between 8:30am and 9:00am) and at the end of the day (after 3:00 pm) for drop off and pick up. Come in and see what your tamariki have been learning and chat to the kaiako about the day.

I love today. It is so exciting to see all 'our' learners back at school, happy and excited to be involved in such a great learning community. Thank you for sharing your children with us!

Heoi anō tāku mō ināianei - That's all for now

Nāku noa nā. - Yours sincerely

Vicki Nicolson

[www.portchalmers.school.nz](http://www.portchalmers.school.nz)

**Welcome**

Nau mai haere mai –

Welcome to Mika Andreae and your whanau. We are sure you will enjoy your time here as part of our learning community.

**Compliments or Concerns**

If you have compliments or concerns to share please contact us. We want to listen and share all the things that are happening in our school.

**Absences**

Children are checked for attendance at the start of each day. If your child is absent, please ring the school to let us know. If we haven't heard from you explaining the absence, we will ring you to confirm that your child is safe. This is to ensure the safety of all our students. You can also text your absences on 027 697 3596 before 9:15 am or use the **Skool Loop app**. The Ministry of Education requires a reason for your child's absence; please include this in message. Some days the checking for safety of where children are takes a huge amount of time. Please be respectful of our need to know your children are safe so please let us know via one of the options above.

**Term Dates for 2023**

**Term 1**

Monday 30<sup>th</sup> January - Thursday 6<sup>th</sup> April

**Term 2**

Wednesday 26<sup>th</sup> April - Friday 30<sup>th</sup> June  
(Monday 24<sup>th</sup> April Teacher only Day)

**Term 3**

Monday 17<sup>th</sup> July - Friday 22<sup>nd</sup> September

**Term 4**

Monday 9<sup>th</sup> October - Friday 15<sup>th</sup> December

Public Holidays in term time for 2023	
Waitangi Day	Monday 6 February
Otago Anniversary Day	Monday 21 <sup>st</sup> March
Good Friday	Friday 7 April
Anzac Day	Tuesday 25 April
King's Birthday	Monday 5 June
Labour Day	Monday 23 October

**School Times**

Children are expected to be in their rooms by 9:00am ready for learning for the day.

8:30 am	Supervision begins
9:00 am	Classes begin
10:40-11:00 am	Morning Tea
12:30-1:30 pm	Lunch
3:00 pm	School finishes

**Library**

Stocktake has now been done. We have some overdue books from 2022. Please return any books found over the holidays. The cost of any lost books will be added to family accounts.

**Newsletter Day**

Newsletters will generally go out on a Thursday. Our next newsletter will be on Thursday 9<sup>th</sup> February.

**School Bus**



The school bus is available for families who live within the eligibility area dictated by the Ministry of Education. Children who do not live in this area are not able to travel on the school bus to Aramoana. Mr Roddick is the teacher in charge of the bus and checks afternoon attendance on the bus. Please advise him if your children are not going home on the bus on a particular day.



Lunch online with Subway will restart on Friday the 10<sup>th</sup> February. If you haven't used this online lunch ordering system, please register at

<https://www.lunchonline.co.nz/>

**Sushi Johnny Starting Wednesday, 8<sup>th</sup> February.**



Orders will need to be in at the Office before school in a named envelope with room number and choice, and correct change. We will order the lunches which will then be picked up and given out at 12:30pm.

Please ensure you choose Chicken or Vegetarian

**Price List**

Teriyaki Chicken or Vegetarian Rice Balls	\$4.00
Teriyaki Chicken or Vegetarian 5-piece sushi	\$5.50

Can you please tell your child they must eat their Sushi at lunchtime and not leave in their lunchbox for later.

Sushi is great when it's fresh but may cause food poisoning if consumed after being left in a lunch box for hours.

**It would be appreciated if the correct money is sent to school as we do not have cash on hand.**

**Cell phones – Electronics – Toys**

If cell phones must come to school, then they need to be turned off and handed in to the office.

Thank you.

**We do encourage children to leave toys and valuables at home. They become a distraction to learning. We will not be responsible should anything happen to them.**

**Swimming**

Swimming is part of the N.Z. Curriculum, and all children are required to participate. Swimming dates for term 1 are:

Monday 13<sup>th</sup> February – Friday 17<sup>th</sup> February  
Monday 20<sup>th</sup> February – Friday 24<sup>th</sup> February

There is no swimming on Wednesday's.

Port Otago is sponsoring swimming lessons for the whole school.

**Donations**

The Board of Trustees has opted into the government donation scheme, and therefore you will not be asked for a donation this year.

**Stationery**

Stationery lists were issued at the end of last year. The office has spare copies if you have lost yours, or you can download it from our website. Please try to have the stationery by Tuesday 7<sup>th</sup> February.

**Technology (Years 7 & 8 Students)**

The Year 7 & 8 students will travel to Dunedin North Intermediate School each Wednesday starting 8<sup>th</sup> February, leaving school at 8:40am. Please note that the students will need to be at school by 8:40am on Wednesday mornings to catch the bus into DNI. Children will receive instruction in food technology, hard and soft materials technology, and digital technology. DNI have a separate charge for pupils who attend technology, which covers the cost of materials. This has been set at \$115.00 for 2023. This will need to be paid by the end of term 1 as it covers the take home component of the things the students make at technology.

**Skool Loop**

Skool Loop is the app we use to keep you informed of what is happening in our school. Please download this app from either the App store or Google Play and select Port Chalmers School. You will then need to select the groups you want to belong to. Always select general and then the classes your children are in. If you already have Skool Loop downloaded you may need to change the groups you belong to, as your child may have changed class.

**HOW TO SUBSCRIBE TO NOTICE GROUPS**



**TO JOIN YOUR SKOOL LOOP APP NOTICE GROUPS, SIMPLY FOLLOW THE STEPS BELOW:**

- Go to the 'Settings' tile in the bottom right hand corner of the Home Screen
- Go to 'Subscribe to groups'
- Tap to select the group/s you would like to receive notifications from
- You're good to go - you will now receive all notices sent to the groups you have subscribed to

**NEED MORE INFO?**

Call Skool Loop Aus on 1800 203 493  
Call Skool Loop NZ on 0800 238 379



**Calendar of Events**

<b>6<sup>th</sup> February</b>	Waitangi Day (School closed)
<b>8<sup>th</sup> February</b>	Yr 7 & 8 Technology starts at DNI
<b>13<sup>th</sup> February</b>	Swimming starts (for two weeks)
<b>13<sup>th</sup> February 5:00pm-6:30pm</b>	Family Picnic at school (weather dependent)
<b>24<sup>th</sup> February 1:30 pm</b>	Elgregoe Show
<b>6<sup>th</sup> &amp; 7<sup>th</sup> March</b>	Goal Setting Conferences
<b>20<sup>th</sup> March</b>	Otago Anniversary Day (school closed)
<b>21<sup>st</sup> March</b>	Rūma Pāua Bike Skills course
<b>6<sup>th</sup> April</b>	Last day of Term